

WOODSTOCK HISTORIC PROPERTIES COMMISSION

Regular Meeting

January 27, 2014

1. The meeting was called to order at 7:16 p.m. by Chair Jean McClellan. Regular members Gail White, Tom Chase and alternate members Lyn Smith and Harold Bishop were present. L. Smith and H. Bishop were appointed regular members for the meeting.
2. Approval of Minutes.
 - 11.25.2013. Motion to approve by H. Bishop, seconded by T. Chase and passed with unanimous approval.
 - 12.02.2013. Motion to approve by T. Chase, seconded by G. White, and passed with unanimous approval.
3. Public Comment. None.
4. Correspondence.
 - 2014-2015 Budget request.
 - 2012-2013 CLG Report request.
5. Old Business.
 - a. Website changes and additions. Updates discussed.
 - b. Cemetery Conference funding. T. Chase reported the final report is being prepared for submission. The Conference was a success. Organizers suggest establishment of an oversight committee/commission for all the cemeteries and burying grounds in Woodstock.
 - c. Chamberlin Mill. No update
 - d. Quasset School Committee Report. L. Smith reported the Committee's next project is shutter hardware.
 - e. Review of presentation by Greg Farmer. Tabled
6. New Business.
 - a. Election of officers. A motion to table the election of officers to the February meeting was made by H. Bishop, seconded by L. Smith, and passed with unanimous approval.
 - b. Review of Rules of Procedure. J. McClellan will disseminate the most recent version and requested members review for February meeting.
 - c. Other. J. McClellan was thanked for her dedicated service to the Commission.
 - d. Other. J. McClellan requested suggestions for new members.
7. Adjournment. Motion to adjourn by H. Bishop, second by T. Chase, passed with unanimous approval at 7:58 pm.

Respectfully submitted, Gail White, Clerk

Please note that while these minutes may be published the minutes are not approved by the Commission until the next meeting date.